

DESKTOP WEB PORTAL AUTO PAY ENROLLMENT

Billing Account Number	
Only numbers are allowed.	
Last Name or Business Name	
Email	
Confirm Email	

01545		
Select a Hint Question		
What city were you born in?		٣
laswer		
Marlboro		
I'm not a robot	C	
	INCAPTCHA	

ACCOUNT

SmartHub Registration Your SELCO SmartHub registration was successful. Please click the link below to verify your account and set your pass

Verify Account



Go Green with Paperless Billing



STEP 1

Visit **SELCO.ShrewsburyMA.gov/smarthub** and click "**Register**". Your billing account # can be found on your paper bill. Enter the required information and click "**Continue**".

STEP 2

On the next screen, enter your zip code and choose a "Hint Question", then enter your answer. Click "I'm not a robot" & "I accept the Terms & Conditions" and then click "Register".

STEP 3

Check your email and open the email from SELCO SmartHub to verify your account.

STEP 4

Create a new password and click "Save".

STEP 5

You will be redirected and asked to enroll in paperless billing. Please note if you were enrolled in paperless in our prior system, you will have to re-enroll in SmartHub. Choose your option for paperless billing.

CUSTOMER SERVICE 508-841-8500





STEP 6

The next screen will ask for a security phrase. Enter your security phrase and click "**Save**".

STEP 7

Now, you should officially be registered for your account. To sign up for AutoPay, click on **BILL & PAY** on the left of the screen. Then, choose "**Auto Pay Program**".

STEP 8

STEP 9

Pay.

Click the **context** icon and select **"Show All Accounts".** Select **"I accept the Terms and Conditions"**.

Click "Enroll" for the account you want to enroll in Auto

Account	Auto Pay Enrollment 🕕
SELCO Electric Service - 12345 Invoice Group 21626 John SMITH 123 MAIN ST SHREWSBURY, MA View Usage	Enroll
SELCO Communication Services - 12346 Involce Group: 21626 IOHN SMITH 23 MAIN ST SHREWSBURY, MA	Enroll

			Secu	alty Phrase		2540.00
Payment Account Details	Course for		Account Honder Details			
Papment method	Choose One		Castomer Account			
Bank Routing Number	where the life state		First Name			
Bank Account Number	ROBALLINE C		Last Name			
and a second sec		_	Address			See More
Bank Account (Confirm)	where do 1 find wh	4 200275	City			
Account Type	Personal	*	State	Massachusetts	~	
Account Description (unurur)			ZIP Code	01545		
(we) hereity existences Directions in adhering in the remain in full force with time and in such memory as to a one time of this agreement and author I Agree	lectric and Galila - HA to initiale and affect until three-shory the field to the account inter along initia to the account inter along into the purchase. Rease prot Reset	debit entries to my (a tric and Cable - Mit N ble - MA and the final for \$25.00 or the ma this authorization pap	w) shelling or savings account at the an account of the or internal notificated claimstanding account along approximation means analysis along a plan, white a and retain a hard copy or electronic or and retain a hard copy or electronic or and retain a sector of the	depository financial institution ton from me (or ether of or) its to act on it, 37 an item is d er is teas, ity cloting on the t epy for your records.	entered alto of its termina shorened or n uttor below.	ve. This does in returned for Lagree to



STEP 10

*See note below

Choose to enroll in Auto-pay with a **Credit Card** or **Bank Account**. Enter your payment account information, click **"I Agree"**, and then **"Accept"**.

STEP 11

The next screen will state "Update Successful" and you will receive confirmation emails stating that you have successfully enrolled in Auto Pay.

PLEASE NOTE: You will have to REPEAT steps 9 through 11 to add additonal accounts (electric is separate from communications (TV, Phone & Internet) but you will not have to enter your banking information again if paying with the same account.)

CUSTOMER SERVICE 508-841-8500

SELCO HELPDESK 508-841-8572